

Westside Community Park
~ March 3, 2021 Meeting Minutes ~

Board Members Present: Dennis Rollins, Carol Thorn, Jaxan Christensen, Carol Maxwell, Paul Malley, Richard Neils and Bob Rumpfelt

Board Members Absent: Harold Taylor

Guests: Wilda Shock, Rudy Ceja and Mark Ruzicka

1. Call to Order - Dennis called the meeting to order at 6:03 PM. The meeting was held online by ZOOM, a quorum was present. Dennis introduced our New Caretaker, Rudy Ceja. He comes well qualified. His name has been added as authorization with the various vendors we use. Welcome, Rudy.

2. Minutes - The February minutes were presented by Dennis. Carol T moved and Carol M seconded to approve the minutes as presented. Motion passed.

3. Treasurer Report - Carol T presented the Treasurer report, as attached. Carol M asked if the monitoring of donations received for the Futsal Pitch was working out well. Carol T said it was working well. There was discussion on the reporting of the Special Fund items as they are also included above in the report. Dennis explained that we have approx \$30,000 in liquid assets for projects and the \$5,000 CD is separate. Richard moved and Bob seconded to approve the Treasurer Report as presented. Motion passed.

4. Maintenance - Richard reported that he had completed all the last minute work and other details relating to the caretaker unit before leaving. Dennis acknowledged him for keeping everything in order and the unit is in much better condition than when they moved in.

5. Old Business:

A. Horse Park - Dennis received the bill from Luchetti Excavating in the amount of \$5,376.77, which was lower than expected. The bill was paid. The asphalt will be completed when the plant reopens. Public Works Director Doug Grider said that we may not have to purchase the rip rap. The asphalt and other materials used, i.e., base and grindings were discussed.

B. & C. Lakeport Lions Playground and Futsal Pitch - The drawings, received from Alejandro, are about 60% complete. Dennis showed the initial workup showing the location at the south of the Jane Barnes Field. Drainage and ADA issues still need to be addressed. Carol M asked about fencing. Mark described the design of Futsal Pitch that still needs approval by the City. It is possible we can move forward this Spring. Mark discussed his donor list and asked about donation letters. Dennis asked Mark to send him the information and he will send out the letters, which now have the "Charlie Jolin Way" in the address.

Richard mentioned he has a contact that for an equipment operator that may donate his time in some of the development needed in the Futsal Pitch and the Horse Park.

D. Jane Barnes Field Curb, Gutter & Sidewalk - The drop inlet is complete. Peters will install once it has arrived. Delivery options were discussed as well as the size of the unit and various shipping costs and options. It would be nice to have this installed before the Little League season begins.

E. WSLI Batting Cage - Plans for the location of the batting cage were presented. Much of the drainage and other groundwork and access is already in place. They have \$30,000 available to do the work. They are having difficulty hiring people willing to do the excavating and concrete work. Carol T and Paul moved to accept the proposed location of the batting cage. Motion approved.

F. Retaining Wall at Baseball Field - Richard described the length and purpose of the retaining wall. Florentino estimated the work could be done for \$3,500. After the wall is complete we will add grindings. Safety and erosion were discussed. Bob moved and Carol T seconded to authorize Florentino to do the work. Dennis will meet with Florentino to discuss the work and completion date. Carol M asked about water flow after completion of the work. She was reassured that natural water flow will continue.

6. New Business

A. Bulletin Board Display Discussion - A brass and/or bronze plaque was suggested. Wilda is willing to help with the wording. There was discussion on the size of the plaque and mounting. Richard suggested using a large rock to mount the plaque. There was discussion of adding an etching or picture on the plaque. Mark suggested we talk with the family. Dennis will contact them. Bob suggested having a bench nearby. Securing the plaque to avoid vandalism was also discussed, as well as further discussion on material, size, mounting and location.

B. Equipment Purchases - There was discussion on equipment needed and options to meet the park needs and costs. Richard moved and Paul seconded a motion to purchase a Stihl Blower 600 from Rainbow Ag for \$482. Motion passed. The previous email vote to purchase the used Craftsman riding mower for \$980 was approved on a motion by Paul seconded by Richard. Motion passed.

C. Westshore Little League Rental Agreement - The WSLI season will be from April through June, following all the COVID guidelines from the Lake County Health Department. There was discussion about any possible liability to the park concerning any COVID infection. Carol T asked if we should contact our insurance company concerning existing coverage. Dennis will contact them. Dennis said other health and liability issues are covered under Item 15 in the contract. Dennis can include COVID to Item 15, if needed. The fee structure in the contract will remain the same. Paul moved and Richard seconded the motion to ratify the contract, to be reviewed later with COVID indemnity, if needed. Motion passed.

7. Other Items of Interest -

- The Mendocino College has been using our field for softball practice. They understand their usage of the field will be subordinate to the Little League usage. They appreciate being able to use the field.
- Our 2018-2019 tax returns were reviewed by the IRS and their error concerning the identified tax year will be corrected. We will receive a 9 week extension and there should not be a penalty.
- Prop 68 meeting was attended by Carol M. Wayne Yahnke would like to have a follow up meeting. Dennis asked if Carol M would continue to represent the Park at the meeting. Carol M agreed.

8. Around the Table - No comments

Carol M moved and Richard seconded to adjourn the meeting. Motion approved.
Meeting adjourned at 7:06 p.m.

The next meeting will be held on April 7th by Zoom. Dennis will give email updates if needed.